



Mercado Fox Plaza **Flea Market Rules & Regulations**

Welcome to the Mercado Fox Plaza! The following is a list of Rules and Regulations will apply to the Mercado Fox Plaza vendors. Should you have any questions regarding the following, feel free to contact the office. Management may prohibit the sale of merchandise that it believes to be detrimental to the integrity of its operation. Mercado Fox Plaza reserves the right to amend, change, add or waive any of the above rules and regulations as necessary in the best interest of the vendors or shoppers. **WE RESERVE THE RIGHT TO REFUSE SERVICE TO ANYONE.**

BAD WEATHER

Mercado Fox Plaza is not responsible for any type of weather. Credits for severely bad weather will be issued **ONLY** if vendor calls or comes to the office that **SUNDAY** before 10am. **There will be no refunds or exchanges.**

PROHIBITED ITEMS

1. The following items **may not** be brought/sold at Fox Plaza.
 - a. No alcoholic beverages of any kind
 - b. No Animals! City Ordinance prohibits any animals on the property, with the exception of animals assisting physically challenged persons.
 - c. No tobacco products, pipes, or drug paraphernalia
 - d. No pre-prepared foods ready for sale or beverages can be sold without written authorization from the Management office. *Exception of the food court vendors who can sell in designated areas of the flea market.*
 - e. No Guns and/ammunition or BB guns, Blow guns, throwing stars, Nun chucks, Brass Knuckles, and Switchblades (*all defense sprays and knives must be sold to responsible parties only.*)
 - f. No Smoke bombs, fireworks, anything flammable, explosives, any noxious items, open fires of any kind or any hazardous materials and snap caps.
 - g. No pornographic/inappropriate material (magazines, movies, music, t-shirts etc.)
 - h. No Petitions, Political or Religious material, handbills, Flyers, Pamphlets, unless approved by management or have rented space within the Mercado. Soliciting, walking sales, free giveaways, surveys, and raffles are **not allowed** without written authorization from the Management office.
 - i. No Counterfeit merchandise, (*including but not limited to*): CD's, cassette tapes, clothing handbags, and watches.
 - j. No Games of chance or skill, raffle or drawings, fund raisers

- k. No new/used automobiles may be sold or put on display for sale on both Fox Plaza Mercado and Fox Plaza grounds. Vehicles will be towed at the owner's expense.
- l. No roller skates, skate boards, bicycles, or human powered vehicles are to be ridden or operated on the lot with exception of wheelchairs

REQUIREMENTS FOR VENDORS

1. **All vendors. First time vendors** shall comply with the applicable city, health, county, state and federal laws and must have all applicable permits or licenses required. Mercado Fox Plaza office can provide you with basic information only. Vendors are required to provide Mercado office copies of necessary permits.
2. All permanent vendors have until Thursday, 4:30 pm to pay for their spaces. All unpaid spaces will be open to the public on Friday 9:00 am. **WE DO NOT HOLD SPACES.** In the event of an emergency, permanent vendors must contact the office for arrangements prior to Friday.
3. Vendors can become a Permanent vendor by renting the same space four times in a row as long as there's no permanent with a contract on that particular space or by participating in the flea market four consecutive Sundays. Spaces can also be rented Sunday morning from 6:00am to 8:30 am.
4. Vendors must have a receipt with date and space number for each paid space occupied on hand **AT ALL TIMES.** No vendor will be allowed to enter the Mercado grounds without a paid receipt. Spaces can be booked on market day up to 8:30 am.
5. Setup time is Sunday- 6:00 am – 8:30 am. All vendors must leave the Mercado no later than 6:00pm to allow the cleaning crew to work.
6. **NO REFUNDS!!**
7. **NO SHOWS,** if your space is not occupied/setup by **9:00am** we may re-rent your spaces.
8. All vendors must inform the Mercado office if you are unable to use you prepaid space no later than 5pm Thursday. We will try to re-rent the space so that you can get credit for the following Sunday. Early notification will assist our efforts to re-rent your paid space. **If space is not re-rented no credit will be issued.**
9. **Transfers must have permission from Fox Plaza Office and show original receipt.**
10. Due to liability issues, no vehicles will be permitted to drive onto the lot after 8:30am. Times are subject to change by management. Vendors arriving after 8:30 will not be permitted to drive through but will be allowed to carry merchandise in. Vendors are responsible for delivering customers merchandise to the entrance gates as necessary.
11. If you need to leave early please contact the office for escort and help prevent an accident. Use the closest exit and understand that security may not be available for you at the time you wish to leave.
12. **All vendors need to park in designated areas only.**
13. Subleasing spaces is **not allowed.** Vendors are not allowed to pass vendor spaces to another vendor. If caught, you will no longer be able to sell your goods at our Mercado.
14. All vendors must maintain their displays, canopies, and tarps within the white lines of the space. Canopies and tarps must be properly secured without damaging the pavement. Any injuries or damages caused by a canopy or tarp are the responsibility of the vendor. **No signage or merchandise** can extend into the isles that could obstruct emergency vehicles.
15. Food vendors are required to have a 55 gallon trash can in their booths, a sign to identify themselves, and all necessary permits placed in a visible area in the booths.

16. All vendors are required to have a 5 gallon capacity trash can with a plastic liner in their spaces. Maintain space and the areas around the space clean and free of all trash or debris at all times. All vendors may dispose of trash in dumpster marked Mercado Fox Plaza. Vendors leaving an excessive amount of un-bagged trash will cost you an extra clean up fee.
17. All vendors are responsible for their own merchandise, equipment, their actions and of their employees.
18. Vendors will assume appropriate conduct toward Mercado shoppers, contracted employees, Security officers, Vendors and Mercado Fox Plaza Employees. Verbal abuse towards any of the above mentioned **will not be tolerated.**
19. Vendors with radios, televisions, tapes & CD players and speaker systems must be **maintained at a minimum volume according; to management discretion.**
20. Sales of animals are **NOT PERMITTED** within the flea market. Your pets or animals will be confiscated by City Animal Control or Federal Wild Life Association if you are caught selling animals. If caught you will no longer be able to sell your goods at our Mercado. For your protection and the protection of our shoppers please report any animals on the property.
21. Do not run extension cords across drive and walkways. No overhead cords are allowed between vendor spaces or walkways. Old or frayed extension cords or cords with tape are not allowed.
22. All generators must be clean and quiet as directed by management.
23. Any vendors caught expanding into vacant spaces during the flea market **will be charged full current prices for each space occupied or occupied without permit will be charged space rent.**
24. People selling plants must be current with all city and agricultural permits.

From Fox Plaza Mercado Office

1. Please note that electrical outlets and water lines are available in designated areas only.
2. Any returned checks will be subject to a \$30.00 NSF fee. Checks will no longer be accepted after third warning. Payment must be made in the form of cash, money order, cashier's check or credit/debit card.
3. Failure to pay any outstanding NSF checks will result in inability to lease flea market space.
4. Mercado Fox Plaza is not responsible or liable for merchandise or persons in the event of disaster, accident, theft, or vandalism.

THANK YOU FOR YOUR COOPERATION & BEING PART OF THE BIGGEST AND BEST FLEA MARKET IN THE SOUTHWEST!

